



Draft Minutes of the Board

June 20, 2007

Meeting Location: CBS Studio Center, Annex 1, Meeting Room

Recording Secretary: Michael McCue

Meeting called to order by Board President, Rafi Kuyumjian at 7:00pm

There are approximately 30 stakeholders in attendance.

1. Call to Order & Roll Call

Present: Officers and Board Members Present: Rafi Kuyumjian (President), Barbara Monahan Burke (Vice President), Michael Klausman (Treasurer), Michael McCue (Recording Secretary), Melody Dosch, Remy Kessler, Richard Niederberg, Lisa Sarkin, Gail Steinberg, Ron Taylor & John T. Walker. Quorum is present. 7 of 12 votes needed to pass a motion.

Absent Excused: Jane Drucker, Art Ginsberg, Ben Neumann

2. Approval of Minutes

Kessler objected to the individual Board member votes being recorded in the minutes by name and that absent Board members were improperly listed as abstaining votes. **McCue** disagreed and said his understanding of recording votes was proper as written. **Walker** asked for a rules reference on procedure. **Kuyumjian** did not allow reference to anything at that time. **Burke** asked for clarification of minutes procedure. **Kuyumjian** explained that any board member may ask for a roll call which would make vote listings by name proper in the minutes according to Kessler's interpretation. **McCue** moved to table discussion of May 2007 minutes. **Walker** seconds. **Kuyumjian** asked for discussion. **McCue** clarified that no discussion was allowed on motion to table. **Kuyumjian** upon checking his references agreed and called the question.

Vote to table May 2007 Minutes discussion fails 5-5-2.

Motion to approve minutes with Kessler's corrections fails 4-4-3.

Kuyumjian postpones vote under unfinished business and states he will check with City Attorney re: minutes procedure. **Niederberg** states that May 2007 minutes are accurate as written-Kuyumjian disallows further discussion.

3. Public Comments on non-agenda items within the Board's jurisdiction

Joanne Small – has a problem with City Services repairing here concrete slab for waste containers which is a threat to public safety and traffic on Laurel Canyon. Referred to Land Use. **Marilyn White-Sedel** is wished a happy 75th birthday. Requests correct budget process for cost welcome baskets for new arrivals to our community. Budget and Outreach will advise under **Kuyumjian's** supervision. She further requests a letter to be composed from SCNC re: Garage Sale signs which are a visual nuisance advising of LAMC re: sale signs. Referred to Land Use. **Elaine Flans** opposes a new liquor store near a children's store on Ventura Blvd. **Howard Greenberg** announced that the Valley Interfaith Council working with the City Dept. of Aging is providing hot meals to seniors, including home deliveries. **Jackie Bender** complains of a development behind her home at 4383 Irvine asking how the developer got "around the system" of approval at SCNC. She states that as a voter in the last SCNC election she would like to know about the report from the SCNC Election Committee. **Kuyumjian** asked "Do you see the ones that you voted for here?" **Bender** restates that she hasn't seen the committee report. **Kuyumjian** states that the winners, losers and vote tallies are posted on the website. Again, **Bender** inquires re: election report. **Kuyumjian** advises that it is still being worked on and will be ready the following week. **Nancy Hernandez** introduces **Evan Roosevelt** from Councilmember's Wendy Greuel's office. **Kuyumjian** introduces **Judy Price** from Greater Valley Glen NC. **Mike Farrell** objects to president's comments at May 2007 Board meeting re: emails that were wrongly attributed as being from new Board members as factually inaccurate as well as inappropriate coming from the president. The comments were damaging. He notes that the local newspaper reported misleading statements based originally upon these comments by the president and asks for an apology from the president and also seeks a clarification from the **Studio City Sun** newspaper. This is not how the SCNC should work. **Farrell** agrees with **Kuyumjian's** comment that there should not be "two sides" on the council pointing out that all voting at the May meeting was unanimous making the comments inaccurate. He objects to comment "struck like a tsunami and nothing could be the same." He states that new Board members were wrongly accused by the president of being authors of emails in question and asks for an apology from the president. **Rita Villa** also complained that having read the emails herself, she found the editorial note in the Sun to be inaccurate and that she contacted Jim Kaplan who told her that he realized the editorial was a mistake and that he would run a correction, but that it has not appeared yet.

4. Responses to Public comments from Board Members

McCue congratulated **Marilyn White-Sedel** on her birthday. **McCue** cites the Code of Conduct reminding the stakeholders that misrepresenting the facts from the Board at meetings is a violation of that code calling it gross negligence. **McCue** states that he has received emails from board members since the May meeting that also indicate violations of the Brown Act as well as other violations, and asks for a higher level of professionalism from the Board members. **McCue** asks for an apology to the stakeholders and insists that all members uphold all the rules that apply. **Burg** is confused and asks **McCue** to cite exactly in the minutes **Kuyumjian's** comments in question. **Walker** asks **Burg** if he questioning whether the comments actually took place or if he is questioning that they are not included in the May 2007 minutes and/or that no innuendo as to email authorship took place indicating his displeasure with the innuendo. **Kuyumjian** states that he is taking back his previous statement that implied every new board member was responsible as an author of the emails in question. He restates that who ever wrote the emails was not doing the community any bit of good. **Kuyumjian** denies accusing anybody of anything wrong or that they were doing it purposely. **Kyumjian** informs **Farrell** that after the meeting they will look at the emails and if he can prove that no new board members wrote them, he will respond in kind. **Farrell** asks for a clarification stating that the suggestion is still before the stakeholders that some of the new board members are in fact, authors of the emails in question. **Kuyumjian** says that "whomever" wrote it caused a disturbance and repeats that he takes back only the suggestion that all of the new board members were responsible for them. **Taylor** thanks **Farrell** for suggesting a simple resolution and reminds the board that the emails in question at the time of their posting were not authored by members of the SCNC board and relates his own personal frustration that the president attempted to associate the new board members with the emails in question and with language and comments that do not reflect the opinions of the new board members and how frustrating it is to have that association put before the stakeholders. **Burke** asks the board members to raise to a higher level of conduct. **McCue** offers to prove with the evidence that no emails in question were written by the new members and defends the stakeholders right to say whatever they please, derogatory or not, in their e-mails to each other, citing the 1st Amendment right to freedom of speech.

5. Treasurer's report by Michael Klausman

Klausman reviewed his three page report with the board and pointed out outgoing check amounts paid, and the remaining balance of \$26,794. No discussion.

6. Budget Committee report by Chair, Richard Niederberg

Niederberg defers to committee member **Taylor** who announced an approved 07-08 budget (including rollover of unspent funds) of \$65,000—projected costs to be approximately \$9,000 in administrative costs, \$5,000 for Election Committee, \$3,000 for Land Use, \$43,000 for Outreach and the balance held for Improvement Projects and Crime and Safety. **Niederberg** requests that all budget requests be specific with exact expenditures noted for discussion and urges not bury any expenditures in overall committee budgets saying that it would be the "tail wagging the dog." **Sarkin** inquires how the amount for **Land Use** is determined. **Niederberg** is willing to adjust amount based on specific requests. **Burg** asks about \$11,000 item and **Klausman** explains that it is a rollover amount. **Burg** notes his annual request asking the Board for more than \$5,000 to be dedicated to Improvement Projects. **Taylor** explains that the budget can be adjusted and that this projected budget is estimated for now in order to be submitted by the deadline.

Motion to approve 2007-2008 Budget passes unanimously 12-0-0.

7. Presentation and Possible Motion RE: City of Los Angeles proposal to reduce 2007/2008 D.O.N.E. Budget – Lisa Sarkin (Community Impact Statement)

Kuyumjian explains that the deadline for action has passed and the item is no longer actionable. **Sarkin** agrees.

8. Outreach Committee Report by John Walker (for Chair, Ben Neumann)

Motion 6.20.07.08 *The Outreach committee of the SCNC moves that the Board of the SCNC approves participation in the 2007 CBS/SCCC 4th of July Fireworks event by paying up to \$5,000 from the Outreach budget for security services in return for name and media recognition.*

Kuyumjian calls the question.

Motion passed 9-0-3.

9. Unfinished Business Motions from previous Board meeting

Motion 13.5.16.07.13A -Neighborhood Council Appeal

Rights

Whereas: Currently, Neighborhood councils lack the legal right to appeal discretionary development approvals such as tentative tract map decisions, variances, and conditional use permits. As currently written, the appeals rights provisions of the Municipal Code undermine the important role that neighborhood Councils play in the development process.

Whereas: The City Attorney has taken the position that NC's cannot appeal because they are part of the City structure. However, the LA Municipal Code (LAMC) allows city officials, including the mayor, City Council members, as well as the Advisory Agency (Planning Dept.) to appeal tentative tract maps, an entitlement needed for larger condominium projects. Virtually all development entitlements may be appealed through the administrative process by *interested or aggrieved parties*-which includes individuals, businesses, homeowner associations and in some instances, City officials. Neighborhood councils are unfairly excluded from this broad class of potential appellants. Therefore: the Studio City Neighborhood Council hereby requests that Councilmembers Wendy Gruel, Tom LaBonge, and Weiss initiate appropriate amendments to the LAMC* that would grant NC's the right to appeal development decisions, such as requests for tentative tract maps, variances, and conditional use permits.

*The following LAMC Sections need to be amended:

Tentative tract maps: Amend LAMC Sections 17.06 A.3 and 17.06 A.4

Parcel maps: Amend Section 17.54A

Conditional use Permits: Amend Sections 12.24 I and 12.24 M.2

Variances: Amend Sections 12.27 H and 12.27 O

The Studio City Neighborhood Council further requests that Rafi Kuyumjian draft a letter to Councilmembers Wendy Gruel, Tom LaBonge and ? explaining the Studio City Neighborhood Council's position on this matter.

In absence of objection, Kuyumjian puts the question.

Motion passes 12-0-0.

Motion 13.5.16.07.13B - Motion from City Council members Gruel and Weiss

The City of Los Angeles Municipal Code (LAMC) provides City agencies with the authority to appeal certain entitlement requests. For example, LAMC Section 17.06 A.4 which establishes the right to appeal a tentative tract map decision to the City council, states that "the subdivider, the Mayor, any member of the City Council, the Advisory agency, or any other interested person adversely affected by the proposed subdivision" may appeal the lower body's tract map decision. Neighborhood Councils are taking active roles in planning and land use decisions in the communities they represent. Currently, the City of Los Angeles does not allow Neighborhood Councils the right to appeal the same entitlements afforded to other City agencies.

I THERE FORE MOVE that the City Attorney report back in 30 days on the feasibility of amending the LAMC to allow Neighborhood Councils the ability to appeal the following entitlements: tentative Tract maps; Parcel maps; Specific Plan exceptions; Conditional use Permits; and Variances. The Studio City Neighborhood Council supports this motion by Jack Weiss (5th District) and Wendy Gruel (2nd district).

In absence of objection, Kuyumjian puts the question.

Motion passes 12-0-0.

Motion 13.5.16.07.13C - Community Impact Statement

Neighborhood Councils are taking active roles in planning and Land use decisions in the communities they represent. Currently, the City of Los Angeles does not allow Neighborhood Councils the same right to appeal the entitlements afforded to other City agencies. The ability to appeal is a right established by LAMC and must extend to Neighborhood Councils. Therefore, the Studio City Neighborhood Council requests the Los Angeles City Council amend the LAMC to allow Neighborhood Councils the right to appeal tentative tract maps, parcel maps, specific plan exceptions, conditional use permits and variances.

In absence of objection, Kuyumjian puts the question.

Motion passes 12-0-0.

10. Land Use Committee Report / Rafi Kuyumjian (for Jane Drucker)

Presentation/Discussion & Possible Motion regarding application for tentative tract map for 12-unit condominium project at 12153 Valleyheart and 4112-4114 Vantage Ave. Studio City 91604

Kuyumjian established that the developer has been working closely with the community and has a stakeholder/neighbor representing the neighbors who have negotiated an agreement with the developer, Cathy

Schlesinger present at the meeting. **Developer, Marc Tavakoli and Architect, Gary Bardovi**, made a presentation of their proposed development for the corner of Vantage Avenue and Valleyheart Drive in Studio City describing the setbacks and variances involved.

A discussion followed with Board members **Sarkin, Walker, Niederberg, Burke, Steinberg, Kessler, Burg**, and **Taylor**, participating with several questions for the developer and architect and also, **Cathy Schlesinger** who answered the Board's questions about the \$20,000 in compensation being offered the immediate neighbors for landscaping expenses. **Kuyumjian** reminds the Board that the agreement between the stakeholders and the developer has been solidified and recognizes **Mina Short** who speaks about the tree placement to maintain sightlines for the neighborhood and proper disbursement of compensation funds to the neighbors. She expresses concern about off-site parking for the construction workers during the project's completion. **Kuyumjian** allows further discussion for **Tavakoli** to answer Board questions re: a 4 ft. variance from **Steinberg** and **Dosch**. **Sarkin** endorses the developer's co-operation with our community. **Kessler** inquires about the proper designations for neighbors who are receiving funds from the developer, how is it being determined who is to receive funds? **Burg** also asks about neighbor's compensation being handled fairly. **Burke** comments on proper height measurement and overall design.

After the discussion, **Kuyumjian** called the question. The Developer/Neighbor agreement is read by **McCue**. Moved to accept & support by **Walker**—Second by **Niederberg**. **Burg, Sarkin** and **Niederberg** suggest amended wording to the motion. After discussion, amended motion is read by **McCue**.

Motion 06.20.07.10 - Subject to the agreement between the applicant, and the community (attached and included by reference at the June 20, 2007 SCNC Board meeting), the SCNC supports the application for a tentative tract map for a 12-unit condominium project located at 12153 Valleyheart Drive and 4112-4114 Vantage Avenue, Studio City, 91604, including a variance for a front yard set back reduced from 15 feet to 11 feet. (Attached document of agreement below)

This document serves to clarify the terms of our agreement regarding the set back for our proposed residential project on Valleyheart Drive and Vantage Avenue in Studio City. As we agreed, if the neighbors and the SCNC agree to support our request for a 4ft. set back variance is ultimately approved by the relevant City approval agencies, then we will set aside a total of \$20,000 to be used for landscaping on the adjacent single family residences along Vantage Ave., in order to protect the privacy of those homes and provide additional screening. This landscaping will be implemented by the developer on the individual residences only if the homeowners grant the right to the developer to do so.

For purposes of clarity:

The variance request would result in an 11 ft. setback as opposed to a 15 ft. setback, and in either case, the setback would be in addition to the 10ft. dedication that would be required by the City. Additional conditions:

- 1. The Developer shall use its best efforts to ensure that construction workers do not park their vehicles on Vantage Ave. for the duration of the project.*
- 2. The Developer shall ensure that the CC&R's for the project require that balconies are not used as storage areas or that any such use is screened from view.*
- 3. The openings for the garage ventilation must be extensively landscaped to screen out these openings.*
- 4. At least a week before, the neighbors need to be notified of the asbestos removal with proof of 3rd party abatement.*
- 5. Developer shall ensure that the lights on the exterior of the building are not directed towards any adjacent single family residences.*
- 6. So long as the proposed balconies on the building are approved, the roof of the building shall not used to satisfy open space requirements. It shall be roof access for fire department and equipment maintenance only.*
- 7. All roof equipment shall be located at least 10ft. back from the edge of the project.*
- 8. Landscape drawings prepared by developer shall be to the satisfaction of the Planning Department with the consultation of CD2.*
- 9. Project shall be pre-wired for satellite TV antennas which shall be required to be mounted on a roof rack not visible from the street.*

10. *guests shall have access to building and guest parking as required by applicable codes. A sign shall be posted in the main lobby informing visitors that there is guest parking in the garage.*
11. *Project CC& R's shall include specific language, provided by developer's landscape architect, regarding the maintenance and preservation of landscaping, especially trees.*
12. *Neighbors want to emphasize to the developer that the construction company must abide by the laws regarding noise and working hours.*
13. *Community and developer respectfully request that, although a street dedication will be required, that the street improvements not be required at this time and that developer be allowed to landscape the dedication area.*

M. Burke moves that motion be amended so that Building & Safety Dept. must pay strict attention to the agreement focusing on off-site parking for crew vehicles and height of building be measured differently. **Kuyumjian** asks for second. There is none.

**In absence of objection, Kuyumjian puts the question.
Motion passes 11-1.**

11. Discussion and possible motion to establish Election Committee as a standing committee for 2007-2008 – SCNC Board Chair, Rafi Kuyumjian

Kuyumjian explains that the Election Committee is tasked too heavily by waiting until 120 days before the election to prepare for the election. **Paul Samek** supports the motion as does the By-laws Committee he chairs. **McCue** does not support the motion based on the definitions "standing" and "ad-hoc" that are involved, citing his previous opposition to establishing new standing committees since the same volunteers are being tasked repeatedly, burdening them further and stretching our resources too thinly. He makes point of order re: a two-minute limit to his comments established by the chair. **McCue** demands that the report from the previous Election Committee be made to the Board before such a motion is considered. **Kessler** supports the motion stating that the committee needs to meet throughout the year making their task easier. **Kuyumjian** agrees and supports the motion and cites that it will improve the service of the board to the community. **Kuyumjian** insists that the issue is not about the committee reporting to the board and advises **McCue** to check his emails for an Elections report. **Niederberg** requests that election committee expenses must be transparent and made in line-item budget reporting. **Kuyumjian** advises **Niederberg** that monies were transferred from Outreach to Elections at the last minute to fulfill needs and insists that a standing committee will address that need and the community's needs more effectively because December and January are months with no meetings taking place. The Motion is moved by **Walker** and seconded by **Sarkin**. **Kuyumjian** puts the question.

Motion 06.20.07.11 – Motion to establish the Elections committee as a standing committee. Motion passes 11-1.

12. Animal Welfare Report and Motions – George Shea

Motion 06.20.07.12A –Zoning Hearing for Condition Review of "Ciao Bella" The Studio City Neighborhood Council requests that the Chief Zoning Administrator, Michael LoGrande, schedule hearings as soon as possible for a Condition Review in accordance with the terms of the zoning variance granted November 2nd 2005 Case Number ZA 2005-3268(ZV)

Christina Hope supports the motion and wants to put a "boot in the butt" of the business owners and cites her knowledge of three animals having died in the care of "Ciao Bella." **Hope** also speaks in support of the second motion from the Animal Welfare committee. **Walker** asks **Hope** about the dogs who have died and **Hope** speaks of her friend's harrowing experiences. **Leah Falls** offers heartfelt testimony to the Board as a pet owner whose beloved pet died at "Ciao Bella." **Laurel Kinder** supports the motion and testifies that there are many more dogs who have died. **Alan Dymond** speaks in support of the motion and reminds the Board that the designated time period allowed for compliance to the original conditional use request has now passed and that the window for compliance must be closed now and that the motion is a reasonable request in accordance with past actions by the Board. **Bill LaMond** emphatically supports the motion and calls the situation a "travesty."

Chair, **George Shea**, gives his report citing the August 2005 SCNC Board action to approve a variance agreement for Ciao Bella that had several conditions attached, one of which (condition #21) that included a time limit (18months) for the applicant to submit for plan approval, to determine and verify compliance with the LAMC zoning codes and that failure to gain verification of compliance from the Zoning Board would result in revoking the variance approval that came from the SCNC Board. The business is beyond the date to submit

their request, as was conditionally approved. **Shea** advises that the business license must be revoked. **Kessler** remembers the original vote to grant a variance, and asks if Ciao Bella was properly notified of tonight's Board meeting. He recommends strengthening the motion to recommend that the City revoke their license and "go for the jugular." The motion is amended and read. Moved by **Kessler**, seconded by **Niederberg**.

Motion 06.20.07.12A (replacement wording) - That the SCNC requests that the Planning Department hereby revoke the zone variance granted on Nov. 2, 2005 based on the applicant's repeated failure to comply with Condition #21, in particular the failure to timely file the application for plan approval for Ciao Bella at 11939 Ventura Blvd.-- Case No. ZA-2005-3268-(ZV).

Niederberg supports the motion as a Hearing officer reminds the Board that that the business will receive a hearing from the City before the license is revoked. **Sarkin** supports the motion as written. **Kuyumjian** supports the motion. **Burg** states that he is not troubled that the owners were not given a separate phone notification of tonight's meeting citing their previous knowledge of the conditional variance request. **Taylor** is comfortable as well and suggests sending the owners a copy of our current motion. **McCue** congratulates **Shea's** work as Animal Welfare committee chair and recognizes the large stakeholder turnout at his committee's meeting. **Walker** recommends that we send a copy of the motion to the business. **Shea** assures the Board that the business is likely aware of tonight's meeting because of reporting in the local paper. **Kessler** repeats that the business owners should have received a invitation to appear by phone. **Kuyumjian** calls the question.

Motion passes 11-1.

Motion 06.20.07.10B-Support of Assembly Bill AB 1634 The Studio City Neighborhood Council supports Assembly Bill AB 1634 (The California Healthy Pets Act) and urges its passage by the Assembly and the Senate.

George Shea explains the intentions of AB 1634 and mentions that many other NC's have supported the motion. **Sarkin, Niederberg, Kessler, Taylor** and **Burke** discuss and in absence of a copy of the actual Assembly Bill **Burg** moves that the motion is tabled. Seconded by **McCue**.

Motion to table passes 12-0.

13. Valley Alliance Meeting report – John Walker

Walker reports on City Council member **Richard Alarcon's** comments at the **VANC meeting** and notes that **Alarcon** did not respond to **Walker's** question re: his personal support for NC Appeal rights, or City Council support for NC Appeal rights. **Alarcon** stressed to all at the VANC meeting the NC Board member's obligations to be involved and attend all Citywide meetings that impact our communities. Also, **Walker** reported on the "ZIMAS" (Zone Information and Map Access) meeting he attended which introduced all to how to access the City's websites. He finds it to be very useful information and offers the user to find and track the permits, are requested when they are "open" and how to follow up on the progress of the granting of permits.

14. Discussion and possible Motion re: Neutral Parliamentarian provided by D.O.N.E. – Michael McCue

McCue reported that D.O.N.E. will supply a parliamentarian to the SCNC Board for their meetings at the cost of \$100 per meeting. **McCue** states that the idea was brought up at the Budget Committee meeting where it received support and that **Kuyumjian** has expressed support for it. **Paul Samek** speaks against the motion indicating **McCue** as someone who considers himself as a parliamentarian already. (**Samek** mentions an unsigned flyer that has been placed on the information table that he does not approve of.) **Burke** states that she checked the table before the meeting and the flyer wasn't there at that time. **Samek** thinks that the parliamentarian should be a free service from D.O.N.E. **Kessler** states that the expenditure seems ridiculous and a complete waste of public funds. **Taylor** disagrees and cites the need for professional advice during Board meetings. **Taylor** supports the motion. **Dosch** supports the motion citing animosity present at board meetings between members due to misunderstandings over Rules of Order, supports the motion as a solution to that and money well spent. **McCue** moves the question without second. **Sarkin** restates the motion. **Burg** suggests that the motion be on a trial basis. **Kuyumjian** suggests that the next five meetings should be serviced by a parliamentarian. **Burg** suggests less than five. **McCue** notes the length of the current meeting being over 3

hours. **Kessler** argues that the wording implies that DONE would provide the service for free. **Kessler** argues that the item cannot be discussed or on the agenda under the new wording. **Walker** suggests that **Kessler's** argument is purely semantic. **Kessler** states that it wasn't noticed. **Taylor** supports parliamentarian as a reference. **Walker** says that if **Kessler** takes exception, that the motion cannot be voted upon. **Kuyumjian** states that technically **Kessler** is right but that substantially he disagrees. **Kessler** states that the president admits the vote would be a Brown Act violation.

Taylor moves...

Motion 06.20.07.14 - That the SCNC Board acquire the services of a professional parliamentarian on a trial basis for the next three monthly meetings per the advice of DONE.

Seconded by **McCue**. Discussion continues with **Burke**, **Taylor** and **Burg**.

Motion passes 11-1-0.

15. Comments from Board Members on subject matter within the Board's jurisdiction.

Arlene Samek is recognized and speaks against the unsigned flyers that were placed on the information table. **Sarkin** cites freedom of speech as a right belonging to all stakeholders, but agrees that the flyers should be signed. Discussion continues without resolution. **Sarkin** explains the books and informational material on the table. **Sarkin** asks **Kuyumjian** about a report from the Outreach Committee that she found in the office that cannot be referenced in any Board or Committee minutes. **Sarkin** tasks **Kuyumjian** to find out about the Outreach report. **Kuyumjian** agrees. **Sarkin** mentions need for the password for City computer access to input Community Impact Statements. No one knows what the code is. **Sarkin** also asks about parking passes for Board members when attending meetings at City Hall. **Kuyumjian** states he was not given any parking passes. **Burke** will investigate. **Sarkin** mentions that SCNC agendas can be posted to a City website. Further, **Sarkin** and **Kuyumjian** discussed the DONE website training for new board members. **Kessler** mentions that Secretary is responsible for Daily News notification of all meetings. **Kuyumjian** clarifies policy for **Kessler**. **Kessler** tasks the secretary to post the board meetings in the Daily News. **Sarkin** refers **McCue** to Article III of Operating Procedures. **Walker** states that the website is not an official posting site. (**Samek** references a 912 argument that websites be the only postings for meetings). **Burke** mentions an upcoming DONE proposal that asks for a representative from each NC at future meetings. **Sarkin** complained about length of 912 meetings. **Niederberg** mentions budget request to purchase a laptop for recording of minutes. **Burg** states that Neumann will make a gift of the laptop to the Board secretary. **Walker** asks who is fulfilling the Corresponding Secretary's duties. **Kuyumjian** explains that the motions will go forward for action even though **Drucker** has not assigned an acting replacement. **Kuyumjian** volunteers to serve in that capacity.

16. President's Comments

No comments offered.

17. Adjournment.

Meeting adjourned at 10:50pm.